Implementation work on the Project on Enhancing Student Support will be coordinated by the Student Support Implementation Group (SSIG).

Remit

The work of the Student Support Implementation Group is aimed at supporting the University’s Strategic Plan’s Strategic Goal of “excellence in learning and teaching” and Strategic Theme of “Enhancing our student experience”.

The Student Support Implementation Group (SSIG) will coordinate the implementation work in support of the framework of proposals for an enhanced approach to guidance and support for students, which was agreed by the Principal’s Strategy Group on 28 November and 5 December 2011. Given the far-reaching nature of the proposals, the SSIG will develop a communication strategy to inform students and staff about the changes.

The work will encompass a number of work areas. SSIG will develop principles for the work of Personal Tutors; their remits; and minimum requirements for contact etc. SSIG will oversee the coordination of other implementation groups:

1. the work in each College to support College activities. Colleges will lead on their own areas and will keep SSIG informed on relevant matters, e.g. progress on appointments and development of student support processes.
2. the work to strengthen student support services, which will be taken forward by a review group supported within the Student and Academic Services Group.
3. the work on developing IT tools and resources, in particular the student record, to support personal tutoring.
4. the Institute for Academic Development’s work on establishing and delivering a briefing and training programme for Personal Tutors.

Governance

The various activities of the Enhancing Student Support and Student Experience Projects: Governance Diagram
The Roles and Responsibilities of the Project Team: Project Team

Membership

Assistant Principal Professor Ian Pirie, Convener
Vice Principal Dr Sue Rigby
Assistant Principal Dr Tina Harrison
Professor Allan Cumming, Dean of Students, CMVM
Professor Peter Higgins, Dean of Students, CHSS
Professor Alan Murray, Dean of Students, CSE
Dr Geoff Pearson, Senior Tutor, CMVM
Dr Arianna Andreangeli, Senior Tutor, CHSS
TBC, Senior Tutor, CSE
Mr Gavin Douglas, Deputy Secretary, Student Experience
Mr Barry Neilson, Director, Student Systems (in relation to IT Tools development)
Mr Simon Marsden, Director, Applications Division, Information Services representative
Dr Jon Turner, Director, IAD
Ms Shelagh Green, Director, Careers Service, SASG

Meetings

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<tr>
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representative  
**Ms Lindsey Miller**, HR representative  
**Mr Dash Sekhar**, EUSA Vice-President (Academic Affairs)  
**Dr Adam Bunni**, Academic Advice Co-ordinator, EUSA  
**Ms Lorraine Edgar**, Business School; Senior Student Support Team member, CHSS  
**Dr Fanney Kristmundsdottir** and **Ms Debra Black**, Senior Student Support Team members, CMVM  
**Ms Sarah McAllister**, (ESS Communication strand lead), GeoSciences, Senior Student Support Team member, CSE  
**Mr Brian Connolly**, Academic Services, Project Manager  
**Mr Franck Bergeret** (maternity cover for Sheila Fraser, IS Applications), Project Manager (IT Tools)  

**Corresponding members**  
**Mr John Lowrey**, Dean of UG Studies, CHSS  
**Mr Mark Wilkinson**, Project Manager (Student Experience Project)  
**Dr Margaret Cullen**, Senior Tutor, MBChB, CMVM  
**Professor Neil Turner**, Director of UG Learning and Teaching, CMVM  
**Ms Roshni Jethwa**, Student Experience Officer, BVM&S, CMVM  
**Professor Graeme Reid**, Dean of Learning and Teaching, CSE  
**Ms Sara Welham**, Academic Services/IADMs Katie Scott, Peer Support Development Officer, EUSA  

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**Contact:** Brian Connolly, Academic Services (b.connolly@ed.ac.uk or 514-481).

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